

19th July 2020

Re: Open Call for Programme Services Department Core Team

Dear Scouter,

There is currently a vacancy on the Programme Services Core team and we are now accepting applications. The Core team manages department in supporting the delivery of a positive scouting experience in line with our mission, aim and values to ensure the empowerment of youth. To view the detailed summary of the department which covers, introductions, departmental values, roles of the department, core team, project teams, responsibilities and accountabilities please [CLICK HERE](#)

Role of Core Team

The role of the Core Team will be to provide advice and support to the department on the following matters:

- Relevant policy development
- Input into strategic planning
- Annual Business and budgets
- Input into the annual work programme based on strategic Objectives/KPI's
- Provide advice and support for the work of the department

Accountabilities

- Accountable to the CEO
- The department must comply with Scouting Ireland's strategic plan, Scouting Ireland's governance, the risk policy and all relevant statutory guidelines and legislation in Northern Ireland and the Republic of Ireland
- Project teams will be accountable as per the ToR's

Composition

The Core Team is made up as follows:

- Volunteers and staff members (including department manager) with the appropriate skills and experience
- The Chair, who must be a volunteer, will be chosen from within the core team on an annual basis
- Volunteer members will serve for a maximum of three years on the core team
- The core team can co-opt member(s) as and when required

Applications

Anyone (including youth members) wishing to apply for membership of this team should submit a CV and cover letter to programmeservices@scouts.ie indicating department core team in the subject field. Applications need to be in no later than 17.00 hours on Friday 31st July 2020. Interviews for the core team will be held from the following week.

Yours in Scouting,

Richard Scriven
Programme Services (Chair)

Karol Quinn
Programme Services (Manager)