



Confidential

SIF 13/07

(January 2007)

### Scouter Retirement / Resignation Form

It is important that when a Scouter resigns or retires that a full, accurate and fair report should be furnished on this form to the National Office.

This provides a permanent record of service and assists the issue of a possible future Appointment to the individual.

Without such reports National Office could not fulfil its duty to the Association in protecting the Scouts and their parents from unsuitable adults. It is important that both satisfactory and especially good service is noted in our records.

Group Name and number

Scout County

**Scouter Details**

Name	Date of birth
Address	Previous names
	Phone (Home)
	Phone (Work)
	Mobile phone
	E-mail

Reasons for leaving (please tick appropriate box)

Family/work commitment	<input type="checkbox"/>	Wishes to resign	<input type="checkbox"/>
Ill Health	<input type="checkbox"/>	Change of appointment	<input type="checkbox"/>
Moving House (Please give new address)	<input type="checkbox"/>	Other voluntary/community commitments	<input type="checkbox"/>
Child left Scouting	<input type="checkbox"/>	Deceased	<input type="checkbox"/>
Closure of Group Section	<input type="checkbox"/>	Other	<input type="checkbox"/>

Was service satisfactory in every respect? (Especially good service should be detailed overleaf if necessary)

If service was not satisfactory, exact reason should be stated (continue overleaf if necessary)

Would you recommend that a letter of thanks be sent by National Office to the individual? Yes

Signature of person making report \_\_\_\_\_

Position held \_\_\_\_\_ Date of report \_\_\_\_\_

Return to: The Registrar. National Office. Scouting Ireland, Larch Hill, Dublin 16